

OFFICE OF THE STATE TRANSPORT COMMISSIONER (PUNJAB), CHANDIGARH
SCO 177-178, SEC-17-C, CHANDIGARH

NOTICE INVITING E-TENDER

Tender Notice No:-

Digitally signed online e-tenders are invited by the undersigned in two bid system i.e. (i) Technical Bid and (ii) Financial Bid from the Manufacturing Firms/Authorized Dealers dealing in the trade for purchase of **Two Car Body Cutters** for use in Punjab Police. The tentatively start date for submission of tender is **31-07-2019**. Last date for submission of tender is **21-08-2019** upto 1000 Hours, technical bid will be opened on **21-08-2019** at 1100 Hours. Financial bid will be opened on **23-08-2019** at 1100 Hours . In case the due date is declared holiday, the tenders will be opened on the next working day at the same time. For more information please log on Punjab Government eProcurement System: <https://eproc.punjab.gov.in>

Sd/-
STATE TRANSPORT COMMISSIONER,PUNJAB
CHANDIGARH

TERMS & CONDITIONS

Online e-tenders are invited in two bid systems i.e. (i) Technical Bid and (ii) Financial Bid, by the undersigned from the Manufacturing Firms/Fabricators/Authorized Dealers dealing in the trade for the purchase of following item for use in Punjab Police through Punjab Government eProcurement e-tender system website: <https://eproc.punjab.gov.in> by 1000 Hrs on **31-07-2019**. Off-line/physical bids shall not be accepted and no request on the same will be entertained on any ground/reason:-

S.No.	Name of the item	Qty.	Delivery Period	Application Fee	Earnest Money
1.	Car Body Cutters	2 Nos.	90 days	Rs.1000/- (Non-refundable)	Rs.1,00,000/-

The technical specifications of required Car Body Cutters are enclosed with this form at Annexure – A. Instructions for submitting online e-tender are enclosed at Annexure-D. Bidders are advised to quote their rate/price after careful study of the tender specifications as well as the following terms and conditions:-

1. The tender document can be downloaded from Punjab Government eProcurement Portal website <https://eproc.punjab.gov.in>. Bid submission will be tentatively started from **31-07-2019** at 1000 Hrs and will be closed on **21-08-2019** at 1000 Hrs.
2. Online technical bids will be opened on **21-08-2019** at 1100 Hrs .
3. The bidder should have minimum annual turnover of Rs 2 Crore in last financial year (2018-19). As documentary Proof, Audited financial statement is to be submitted.
4. Only authorized representative will be allowed to attend the meeting of the Purchase Committee. He/She should also bring authority letter on company/firm's letter head and any decision/negotiation taken by him/her would be accepted by company/firm.
5. No representative shall be allowed to attend the meeting of the Purchase Committee on behalf of more than one tendering company/firm. The representative, who is deputed to attend the meeting, should be Director or Partner or Owner or an employee of the company possessing an authority letter, whose specimen signatures should be attested by the company/firm's authorized signatory with seal.
6. The bidders are required to submit soft copies of their bids electronically on the Portal, using valid Digital Signature Certificates before the stipulated date & time.
7. The scanned copy of application fee of Rs.1000/- (Rupees One Thousand only) in the form of Account Payee Demand Draft drawn in favor of "**Deputy Controller (F&A), o/o State Transport Commissioner, Punjab**" payable at Chandigarh. shall be uploaded alongwith the Technical Bid of Tender. The application fee is non-refundable. The original DD i.e. Application Fee shall be submitted by the bidder before the time of technical bid opening i.e. latest by 1100 Hrs. on **21-08-2019**
8. In case the firm fails to upload the scanned copy of Demand Draft of application fee online, the tender shall be rejected straightway.
9. Conditional tender will not be accepted.
10. The scanned copy of Earnest Money Deposit (EMD) of Rs.1,00,000/- shall be deposited by the bidders with the Technical bid. No tender will be accepted without requisite E.M.D., as mentioned in tender notice. The E.M.D. shall be in the shape of A/C Payee Demand Draft in favor of "**Deputy Controller (F&A), o/o State Transport Commissioner, Punjab**" payable at Chandigarh. The EMD should be valid for 80 days beyond bid validity. The original DD i.e. EMD shall be submitted by the bidder before the time of technical bid opening i.e. latest by 1100 Hrs. on **21-08-2019**.

11. In case the firm fails to submit the Original Demand Draft of application fee as well as EMD before the time of opening of technical bid i.e. latest by 1100 Hrs. on **21-08-2019**, the tender shall be rejected straightway.
12. Submission/uploading of unwarranted/irrelevant/out of context documents online with the bid with an intension to disturb/misuse online procurement system will be taken seriously and stringent action against such bidders besides action for rejection of bid and blacklisting of firm initiated.
13. The price must be quoted as per proforma price schedule Annexure "B". Nothing over and above the quoted price would be payable to the successful bidder. The Tenderer must quote the price in clear terms. Any over writing/cutting etc. will render the tender invalid. Any option or condition in the rates will not be entertained and the tender will be rejected straightway.
14. Tenderer would not be permitted to alter or modify their bids after expiry of the deadline for receipt of Bids.
15. The firm whose rates are accepted will have to deposit 10% of the total cost of the item as Security Money in the shape of an Account Payee Demand Draft/ Bank Guarantee/FDR from any of the Commercial Bank in an acceptable form in favor of "**Deputy Controller (F&A), o/o State Transport Commissioner, Punjab**" payable at Chandigarh before the supply order placed to the firm. Security Money shall bear no interest. Security Money should be valid for a period of 80 days beyond the completion of all contractual obligations by the supplier including Warranty/ Guarantee period etc. from the date of last supply made to the department.
16. In case successful bidder fails to deposit the Security Money within 07 days from the date of receipt of letter, the E.M.D. of the firm will be forfeited in favor of department and action will be initiated to blacklist the firm.
17. In case, the firm does not complete the supply within the schedule delivery period of 90 days, liquidated damage charges will be charged @ 0.5% (half percent) of total cost per week (07 days) of the remaining item, which may be charged maximum upto the limit of 10%. Besides, action will be initiated to blacklist the firm and forfeiture of its Performance Security Money.
18. Force Majeure: The Contractor shall not be liable for forfeiture of its performance security, liquidated damages or termination for default, if the delay in performance or other failure to perform its obligations under the contract is a result of an event of Force Majeure. For purposes of the clause, "Force Majeure" means an event beyond the control of the Contractor and not involving the Contractor's fault or negligence and not foreseeable. Such events may include wars or revolutions, fires, floods, epidemics, quarantine restrictions, freight embargoes etc.
19. In case the firm fails to supply the item within stipulated delivery period, the item will be procured from the open market and the difference of cost, if any, will be recovered from the Security Money of the firm and action for blacklisting will be initiated by calling explanation or issuing Show Cause Notice.
20. If the supply is found inferior to the sample approved by the Purchase/Technical/ Survey Committee, the consignment will be summarily rejected. The supplier will have to take back the consignment at his own cost and replace it with fresh stock as per approved sample within 30 days. In case the supplier fails to give the supply or to replace as per approved sample, the Security Money will be forfeited as well as action for blacklisting can also be taken prior to taking any legal action.

21. The purchase committee, in order to satisfy itself can order on the spot enquiry to verify the soundness & capability of the firms and to any other information given by the tendering firms.
22. The Bid shall remain valid for six calendar months from the date of opening of the tender.
23. The rates will be F.O.R. at Punjab Armed Police Campus, Jalandhar Cantt, Jalandhar, Punjab
24. The quantity of the items mentioned in the tender notice can be increased or decreased, at any stage till the delivery of consignment is completed.
25. After examination of the technical bid and price bid, the purchase committee will have discretion to award the contract to more than one firm, if their rates are lowest and same.
26. The payment will be made after receipt/final acceptance of goods in good condition as per prescribed specifications. Under no circumstances, sub-standard material will be accepted. No advance payment will be made.
27. The payment will be made depending upon the availability/release of funds by the Govt. and the agencies/contractors shall have no claim in case of delayed payment and no interest will be paid for the delay.
28. The Purchase Committee reserves the right to relax any terms and condition in the govt. interest with the approval of Competent Authority.
29. The Purchase Committee reserves the right to reject any tender or all tenders without assigning any reasons thereof.
30. The competent authority reserves the right to scrap/call off the tender at any stage on administrative reasons.
31. All disputes are subject to the jurisdiction of the Courts in Chandigarh.
32. The participating firms/companies are requested to upload self attested/scanned legible documentary proof of the following documents with their technical bids:-
 1. The Demand draft of Rs.1000/- as Application Fee.
 2. E.M.D. in favor of Deputy Controller (F&A), o/o State Transport Commissioner, Punjab" payable at Chandigarh. amounting Rs.1,00,000/-.
 3. GST Registration Certificate.
 4. Copy of latest GST deposit receipt.
 5. Copy of audited financial statement for minimum annual turnover of Rs.2 (two) crore in last financial year (2018-19)
 6. Technical specifications along with literature/brochure of the quoted product.
 7. Tender Acceptance Letter (Annexure-C).
 8. List of owners/partners/directors etc.
 9. Certificate for non-blacklisting of firm and non-registration of criminal case against the firm or its directors/partners.
 10. Certificate regarding guarantee/warrantee.
 11. Photograph of one Sample of "Car Body Cutter" duly tagged & stamped to be uploaded.
 12. All Other supporting documents as required in the tender shall be uploaded.

THE SELF ATTESTED & STAMPED SCANNED COPIES OF FOLLOWING DOCUMENTS REQUIRED TO BE UPLOADED WITH PRICE BID :-

PRICE BID shall contain price only and no other documents shall be uploaded with the Price bid.

Details of Rates quoted by the tenderer shall be submitted as per **Annexure B - format** in clear terms. The rates must be inclusive of all taxes and charges. In case of any cutting &

over-writing found in the price bid, the tender will be rejected straightway. No **option or condition in the rates will be entertained.**

33. The scanned copy of proper filled "Tender Acceptance Letter" (Annexure-C) duly signed & stamped by the bidder should be uploaded with the technical bid.
34. Only GST payee agencies are eligible to participate in this tender. Interested agencies shall quote their GST Number in their quotation and also upload scanned documentary proof of having registered with GST department for such store/items etc. with the technical bid.
35. Scanned copy of latest/current receipt for depositing GST Return to department in the language of English/Hindi must be uploaded with technical bid.
36. All the firms participating in the Tender must upload a list of their owners/ partners etc. and a Certificate to the effect that the firm is neither blacklisted by any Govt. Department nor any Criminal Case is registered against the firm or its owner or partners anywhere in India, be uploaded with technical bid.
37. The tender will be rejected straightway without assigning any reasons if the firm founds to be involved in any criminal cases, declared black listed by any Govt./Semi govt. department/agencies etc. at any stage of procurement process of the tender.
38. In case of any differences, the firm can be called for negotiation to patch up the differences on table prior to approaching court.
39. In case of violation of any clause of work order/contract/agreement deed, the explanation of the firm can be called and in case the reply of firm is not found satisfactory, a show cause notice for forfeiture of Security Money as well as blacklisting of firm can be issued prior taking to any legal action.
40. Foreign Companies shall participate in the tender, only through their Distributors/Agent in India. No foreign company shall be entertained directly.
41. The bidder shall have to upload the manufacturing proof of the item issued by any govt. agency. In case of authorized dealers, the valid copy of authorization from manufacturing firm in favor of dealer along with manufacturing proof of OEM firm duly issued by any govt. agency shall have to upload with the technical bid.
42. Only eligible bidders shall be considered for financial bid on **23-08-2019 1100 Hours**

Sd/-
STATE TRANSPORT COMMISSIONER, PUNJAB
CHANDIGARH.

SIGN. OF TENDERER: _____
NAME IN BLOCK LETTERS: _____
FULL ADDRESS : _____

TECHNICAL SPECIFICATIONS FOR RESCUE TOOL (Car Body Cutter)

32

S. No.	Items	Technical Specifications.
1	Hydraulic Power Pack/Pump	Length-15-25 in, Width-15-25 in, Height-15-25 in, Weight-27-35 kg, Engine Type- Gasoline/Petrol, Engine Start- Manual/Electric, Flow Rate- HP 1-3 l/min LP 3-7 l/min, Reservoir Capacity - 4-7 Ltr, Max Press-250-400 Bar
2	Hydraulic Rescue Tools	
	a) Spreader	Length-25-33 in , Width-12-18 in, Height-5-9 in, Weight-18-25 kg, spreading Distance-25-33 in spreading Force- Upto 160 kN, Pulling Force- Upto 40 kN,
	b) Cutter	Length-25-32 in , Width-10-13 in, Height-6-9 in, Weight-15-23 kg, Cutter Opening-6-9 in Cutting Force- Upto 85 kN
	c) Ram	Length-15-25 in, Width-3-5 in, Height-6-9 in, Weight-15-25 kg, spreading Distance-40-60 in spreading Force- Upto 130 kN
3	Accessories/ Mountings	
	a) Hoses and Hose Reels.	30-50 ft
	b) Ram attachment set	
	c) Hydraulic Hose Attachment set	
	d) Operating Tools (Wrenches, Drivers)	

PROFORMA FOR PRICE SCHEDULE
(Upload with price bid)

TENDER FOR PURCHASE OF CAR BODY CUTTERS FOR USE IN PUNJAB POLICE

S. No.	Description of work/item	Qty.	Rate per unit (Inclusive of all taxes and charges etc.)	Extended Price (Inclusive of all taxes and charges etc.)
A	b	C	D	E (c x d)
1.	Car Body Cutters	2 Nos.		

NOTE:-1. NO CONDITIONS SHOULD BE INSERTED IN THE PRICE BID AS CLARIFIED IN CLAUSE NO. 13 OF TERMS & CONDITIONS.

It is hereby certified that we have understood all the terms and conditions specified in the tender document and are thoroughly aware of the nature of job required to be done and goods/items to be supplied. We agree to abide by all the tender terms and conditions.

We hereby offer to carry out the job and (or) supply the goods/items detailed above or such portion(s) thereof as you specify in the notification of award.

A Standard EXCEL Sheet of Price Schedule format has been provided with the tender document to be filled by all the bidders. Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. Bidders are required to download the EXCEL Sheet of Price Schedule file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the Standard EXCEL Sheet of Price Schedule format file is found to be modified by the bidder, the bid will be rejected.

TENDER ACCEPTANCE LETTER
(To be given on Company Letter Head)

(Enclose with Technical Bid)

Date: _____

To,

State Transport Commissioner, Punjab
SCO 177-178, Sec-17c,
Chandigarh.

Sub: Acceptance of Terms & Conditions of Tender.

Tender Reference No: _____

Name of Tender / Work: -

TENDER FOR PURCHASE OF 2 NOS. CAR BODY CUTTERS FOR USE IN PUNJAB POLICE

Dear Sir,

1. I/ We have downloaded / obtained the tender document(s) for the above mentioned 'Tender/Work' from the web site(s) namely: _____ as per your advertisement, given in the above mentioned website(s).

2. I/We hereby certify that I / we have read the entire terms and conditions of the tender documents from Page No. _____ to _____ (including all documents like annexure(s), schedule(s), etc.), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.

3. The corrigendum(s) issued from time to time by your department/ organization too have also been taken into consideration, while submitting this acceptance letter.

4. I/We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety.

5. In case any provisions of this tender are found violated , then your department/ organization shall without prejudice to any other right or remedy be at liberty to reject this tender/bid including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,

(Signature of the Bidder, with Official Seal)

INSTRUCTIONS FOR ONLINE BID SUBMISSION

The bidders are required to submit soft copies of their bids electronically on the Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the Portal, prepare their bids in accordance with the requirements and submitting their bids online on the Portal.

More information useful for submitting online bids on the Portal may be obtained at: <https://eproc.punjab.gov.in>.

PREPARATION OF BIDS

- i) Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- ii) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please take note of the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- iii) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF formats. Bid documents may be scanned with 100 dpi with black and white option.
- iv) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders.

SUBMISSION OF BIDS

- i) Bidder should log into the site well in advance for bid submission so that he/she upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- ii) The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- iii) Bidder has to select the payment option as "offline" to pay the tender fee / EMD as applicable and enter details of the instrument.
- iv) Bidder should prepare the EMD as per the instructions specified in the tender document. The original DD for EMD and application fee should be posted/couriered/given in person to the **Project Manager, Office of State Transport Commissioner, Punjab SCO No.177- 78 Sector- 17, Chandigarh-160017** clearly subscribing on sealed envelope "Tender For Car Body Cutters" along with other documents for technical bid, latest by the last date of bid submission. The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.
- v) A standard Price Schedule provided with tender document (excel sheet) format has been provided with the tender document to be filled by all the bidders. Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. Bidders are required to download the Price Schedule provided with tender document (excel sheet) file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the Price Schedule provided with tender document (excel sheet) file is found to be modified by the bidder, the bid will be rejected.
- vi) The serve time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
- vii) All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is

maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done.

- viii) The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- ix) Upon the successful and timely submission of bids, the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- x) The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

ASSISTANCE TO BIDDERS

- i) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to

Project Manager, Office of State Transport Commissioner, Punjab SCO No.177-78 Sector-17,

Chandigarh-160017 Phone: 0172 2706943 , 0172 2771183

Email: rfptranspb@gmail.com
